

## CENTRAL IOWA INTERGROUP REIMBURSEMENT/DISBURSEMENT FORM

*Receipts or invoices must be attached to this form for checks to be written from the CII account. Return completed form with receipts attached to the Intergroup treasurer at Central Iowa Intergroup of Overeaters Anonymous, PO Box 30068, Des Moines, IA 50310-9402 or to oa.cii.trsr@gmail.com.*

Date: \_\_\_\_\_ Committee/Activity/Event: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Check Payable to: \_\_\_\_\_

Street Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Budgeted Item? Circle one: YES or NO If yes, where in budget? \_\_\_\_\_

Receipts Attached? Circle one: YES or NO

If receipts not attached, please explain: \_\_\_\_\_

\_\_\_\_\_

### Items Purchased/Bills Paid:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount Requested:	
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For treasurer's use:

Check # or payment method: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Account Charged: \_\_\_\_\_